



PART-TIME JOBS FOR WOMEN

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Tables to supplement
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**UNITED STATES DEPARTMENT OF LABOR
Maurice J. Tobin, Secretary**

**Women's Bureau
Frieda S. Miller, Director
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INTRODUCTION

These tables supplement "Part-Time Jobs for Women—A Study in 10 Cities," published as Bulletin No. 238 of the United States Department of Labor's Women's Bureau, Washington 25, D. C. They present detailed lists of jobs and industries in which women were employed part time in San Francisco in the summer of 1949.

Bulletin 238 describes the part-time work experience of management and employees in a wide range of jobs and industries in which women were working a short week. The majority of woman-employing industries in nonmanufacturing were included in the study, with the following exceptions: Agriculture; some service industries, such as household employment and maintenance work (office cleaning); Government service; and self-employed persons. Also the following selected occupations were excluded: Public school teachers, temporary and seasonal workers, canvassers and door-to-door saleswomen, insurance agents, real estate saleswomen, theatrical and professional entertainers. Part-time work by students was not included. (In New York City the study was limited to three industries—museums and art galleries, advertising agencies, and publishing houses.)

The information was collected during the period from June 1949 to June 30, 1950, by Women's Bureau representatives directly from employers and from women part-time workers in 10 cities located in various sections of the country.

Since the information in the bulletin is not shown by individual city but only by the aggregate findings of the 10 cities, a series of supplementary individual city reports listing the part-time jobs in each city has been prepared and are available on request.

These cities are - Dallas, Denver, Des Moines, Milwaukee, New York, Providence, Richmond (Virginia), San Francisco, Syracuse, and Worcester.

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San Francisco

TABLE 1. EXTENT OF PART-TIME EMPLOYMENT OF WOMEN, BY INDUSTRY—SAN FRANCISCO

Industry	Number of establishments employing women	Establishments regularly employing women part time				
		Number of establishments	All employees	Total number of women employees	Women part-time employees	
					Number	Percent of total women
All Industries	371	133	19,633	12,421	1,320	11
<u>Amusement</u>						
Motion-picture theaters	6	4	122	54	9	17
<u>Communication</u>						
Radio broadcasting stations	7	2	135	30	2	(1)
<u>Finance, Insurance, and Real Estate</u>						
Banking and other finance	15	8	3,634	1,669	56	3
Insurance	10	3	2,356	1,591	4	(2)
Real estate	23	2	5	4	3	(1)
<u>Personal Services</u>						
Beauty shops	12	2	14	13	3	(1)
Eating and drinking places	18	6	242	115	25	22
Hotels	10	7	2,563	1,066	34	3
Self-service laundries and dry-cleaning depots	6	2	4	3	3	(1)
Dressmaking shops	1	0	-	-	-	-
<u>Professional and Related Services</u>						
Charitable, religious, and membership organizations:						
Social agencies ³	33	21	648	435	158	36
Other organizations ⁴	14	9	741	415	56	13
Educational services:						
Schools:						
Adult education	1	1	592	324	300	93
Preschools (nurseries)	2	1	217	217	41	19
Private schools, primary and secondary	2	2	68	63	10	16
Special school service	1	1	38	38	36	(1)
Libraries	5	2	191	152	18	12
Museums and art galleries	3	0	-	-	-	-
Medical and other health services:						
Hospitals	13	12	4,015	3,014	153	5
Medical and dental laboratories	5	0	-	-	-	-
Professional offices:						
Architects' offices	1	0	-	-	-	-
Doctors' and dentists' offices	31	4	13	10	5	(1)
Lawyers' offices	11	1	17	8	2	(1)
<u>Trade</u>						
Retail stores:						
Apparel and accessories stores, women's	26	6	1,471	1,306	56	4
Department stores	6	4	1,121	880	89	10
Limited-price variety stores	8	7	744	665	201	30
Miscellaneous retail stores	79	22	632	311	48	15
<u>Miscellaneous Industries and Services</u>						
Advertising and letter service	19	2	32	27	4	(1)
Market research	1	0	-	-	-	-
Placement agencies	1	1	6	6	2	(1)
Business extension service	1	1	12	5	2	(1)

¹ Base too small to justify percent. ² Less than 0.5 percent. ³ Includes such associations and agencies as Children's Center (financial aid to handicapped children), community centers, Community Children's Nursery, Community Music School, Co-op Nursery Schools, Public Dance Hall, Jewish Family Service, Home Nursing Service, Infants' Shelter, International Institute (for foreign-born), City Recreation Commission, Salvation Army, Visiting Nurse Association, and other social and welfare agencies. ⁴ Includes such organizations as Women's Clubs, World Affairs Council of N. California, Y.W.C.A. and Y.W.C.A.

¹ Educational director, assistant (Friends Social Welfare); Director of parent education and nursery teacher (professional) (Council of Co-op Nursery Schools); executive secretary at Y.M.C.A. - Y.W.C.A.; costume director and instructor in theater backgrounds (adult education, Board of Education); public relations director; recreational director in community center; directors of social service.

TABLE 3. INDUSTRY LIST OF PART-TIME JOBS HELD BY WOMEN—SAN FRANCISCO

Amusement

Motion-picture theaters

Saleswomen, candy

Ticket sellers

Ushers

Communication

Radio broadcasting stations

Telephone order clerks

Receptionists

Finance, insurance, and real estate

Banking and other finance

Analysts (special department)

Board markers (stock brokerage)

Bookkeeping-machine operators

Entry clerks

File clerks

General clerks

Messengers

Stenographers

Telephone operators

Typists

Cafeteria helpers

Cashiers, dining room

Dining-room helpers

Cooks

Counter girls

Dishwashers

Kitchen helpers

Matrons

Insurance

Check clerks

Rewrite clerks

Secretaries

Managers, lunchroom

Real estate

Bookkeepers and assistants

Secretaries

Personal services

Beauty shops

Beauty operators

Desk clerks

Eating and drinking places

Waitresses

Bus girls

Cashiers

Cooks

Counter girls

Dishwashers

Kitchen helpers

Hotels

Hostesses

Waitresses

Maids

Elevator operators

Secretaries

Telephone operators

Typists

Self-service laundries

Laundry attendants

Professional and related services

Charitable, religious, and membership organizations

Social agencies

Administrative assistants

Consultants, psychiatric

Counselors (Salvation Army)

Dance-hall supervisors

Directors and assistants of education

Directors of parent education and

of nursery teachers

Group leaders (community centers)

Kindergarten and nursery-school

attendants

Library aides

Nurses, registered

Psychologists (child adoption agency)

Recreational directors

Social workers, medical (veterans' hospital)

Social workers, other (family welfare)

Teachers of -

Art

Crafts

Dancing

Dramatics

Dressmaking

Nursery classes

Swimming

TABLE 3.—SAN FRANCISCO, CALIFORNIA (cont'd)

Social agencies (cont'd)	Adult education (cont'd)
Bookkeepers	Teachers of -
Ediphone operators	Academic subjects, misc.
General clerks	Americanization
Receptionists	Ceramics
Secretaries	Dressmaking
Kitchen helpers	Flower arrangement
Attendants, checkroom	Glovemaking
Other organizations	Homemaking and interior decorating
Women's clubs	Preschools (nurseries)
Catalogers	Housemothers
Library aides	Teachers in nursery schools
Teachers of -	Private schools, primary and secondary
Dancing	Teachers of -
Physical education	Art and history
World affairs council	Dancing
Library aides	Folk dancing
Y.W.C.A and Y.M.C.A.	Music and music appreciation
Accompanists, piano	Remedial reading
Executive secretaries	Bookkeepers and assistants
Public relations directors	Secretaries
Teachers of -	Drivers of school bus
Bridge	Special school service
Ceramics	Teachers of physically handi- capped children (home-bound and in hospitals)
Dressmaking	Libraries
Leathercraft	Library aides
Millinery	Clerk-typists
Silk screen painting	
Clerk-typists	Medical and other health services
Receptionists	Hospitals
Secretaries	Dietitians
Telephone operators	Directors of social services
Cashiers, food service	Laboratory technicians
Managers, lunchroom	Laboratory aides
Waitresses	Nurses, registered
General canteen workers	Nurses' aides
Cooks	Physiotherapists
Counter girls	X-ray technicians
Maids	Clerks
Attendants, checkroom	Clinic
Elevator operators	Dietary
	Desk
Educational services	Record clerks
Schools	Secretaries
Adult education	
Consultants	
Costume directors (theaters)	
Lecturers	

TABLE 3.—SAN FRANCISCO, CALIFORNIA (cont'd)

Hospitals (cont'd)	Retail stores (cont'd)
Stenographers	Department stores
Telephone operators	Saleswomen
Typists	Cashiers
Dietary helpers	Limited-price variety stores
Dining-room helpers	Saleswomen
Kitchen helpers	Counter girls, lunch
Medical and dental laboratories	Miscellaneous retail stores
Laboratory technicians	Corsage makers
Professional offices	Designers (novelty shops)
Doctors' offices	Elevator operators
Nurses, registered	Wrappers
Bookkeepers	Bookkeepers
Ediphone operators	Bookkeeping-machine operators
General clerks	Cashiers
Receptionists	Clerk-typists
Secretaries	Clerical workers, general
Lawyers' offices	Secretaries
Ediphone operators	Telephone operators
General clerks	Typists
Secretaries	Wholesale trade
Stenographers	Secretaries
<u>Trade</u>	<u>Miscellaneous industries and services</u>
Retail stores	Advertising and letter service
Apparel and accessories stores, women's	Stenographers
Alteration women	Typists
Elevator operators	Placement agencies
Stock-control clerks	General clerks
Wrappers	Stenographers
Saleswomen	Business extension service
Cashiers	Bookkeepers and assistants
Clerk-typists	
Comptometer operators	

